

Applicant Name
Project Title

Exhibit C

TIMELINE

Create a list of key project milestones and dates showing the steps to project completion. Ideally SdCNHA-funded projects will complete within one year from date of award. If this is not possible, please show all steps to completion, including those beyond the grant period. All work performed on a historic building must adhere to the Secretary of the Interior's Standards for the Treatment of Historic Properties.

[Historic Preservation Sample]

Owner/SdCNHA contract is signed	May 2013
Owner/Architect Agreement submittal	June 2013
Initial meetings and required submittals	July 2013
Construction documents submitted to SHF for review	September 2013
Drawing revisions as required per SHF review	December 2013
Formal bidding process	January 2014
Construction contract award and pre-construction meeting	February-March 2014
Construction: re-roof, masonry, window repair	April-July 2014
Final project report to SdCNHA	May 2014
Final inspections, contract closeout, project reporting, financial paperwork	August 2014

[Event Sample]

Non-profit applicant/SdCNHA contract is signed	May 2013
Initial community planning and committee meetings	May-July 2013
Event venue and arrangements finalized	July 2013
Performers contracted	July-August 2013
Promotions: Media interviews, monthly calendars, weekly press releases	August- October 2013
Cultural Event [Title]	October 15, 2013
Final project report to SdCNHA on attendance, successes, potential improvements, community impact	December 2013